Parish Councillors are duly summoned to attend a Briercliffe with Extwistle Annual Parish Council meeting to be held Thursday 5th September 2024 at 7.30pm at the Community Centre, Jubilee Street



Members of the public are invited to attend.

BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

PARISH COUNCIL MEETING

Thursday 5th September 2024 at 7.30pm

Welcome

1. Announcements

a. Recording of meetings

2. Apologies for absence and reasons given

3. Declarations of Disclosable Pecuniary Interests

4 Minutes of the last Parish Council meeting

4.1 To approve, as a correct record the minutes of the Parish Council meeting held on

August 8 2024

4.2. Matters outstanding from the minutes as listed

5. Reports from Working Groups and Lead Roles

5.1 To receive Reports and recommendations from Working Groups/Lead Councillors

5.1.1 Planning Working Group

5.1.2 Communications Working Group

5.1.3 Contractor Working Group

5.1.4 Allotments and Garages Working Group

5.1.5 Projects Working Group

5.1.6 Policies Working Group

6. Members of the Council Councillor updates and feedback

7. Formally adjourn the meeting to allow for Public Participation

**PUBLIC PARTICIPATION**

 8.1 Police Written Report

 8.2 Public questions submitted 3 days in advance in writing Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

8.3County Councillor Written Report

8.4 Borough Councillors Written Reports

8.5 Other Organisations’ Written Reports including Community Centre Update

9. Formally reconvene the Parish Council Meeting

10 Finance

10.1 To approve income into the Parish Council Accounts

10.2 Accounts to be approved for payment

10.3 HMRC registration and Basic’s Wages Package.

11. Sharepoint for data storage and communication of Councillors

12. Correspondence

13 Dates of next meeting which are:

* October 10th 2024
* November 7th 2024
* December 5th 2024
* January 16th 2025
* February 6th 2025
* March 6th 2025
* April 3rd 2025
* May 8th 2025